



MONTGOMERY COUNTY

Isiah Leggett, County Executive

Department of General Service
Office of Procurement

Procurement of Recycled Paper and other Recycled Materials

Fiscal Year 2013
July 1, 2012 – June 30, 2013

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Director, Department of General Services

Overview

This report describes Montgomery County's efforts to purchase goods containing recycled materials during Fiscal Year 2013. The report includes a summary of the required County Code submissions and charts representing purchases of recycled paper, paper products and recycled materials.

The summary includes the following information:

- (1) The dollar value of recycled products purchased,
- (2) The dollar value of recycled and non-recycled paper purchased,
- (3) A review of the variation, if any, between estimates and certifications concerning the recycled content of goods supplied to the County under this Section,
- (4) Suggested legislative or administrative changes,
- (5) Any other relevant information.

The charts present the following information on the County's recycled paper efforts:

- (A) Purchase of recycled paper by recycle content,
- (B) Recycled paper purchases vs. Non-recycled paper purchases.

Summary

The County Code Chapter 11B-56(e) requires the Director of the Department of General Services, Office of Procurement, in consultation with the Director of the Department of Environmental Protection, Division of Solid Waste, to submit a report to the County Executive and to the County Council each year which describes the County's efforts to purchase materials with recycle content. This report describes the County's recycled effort for Fiscal Year 2013:

- (1) The total dollar value of identified recycled products purchased during FY13 was \$2,886,607 and included:
 - (A) \$1,962,188 for bituminous concrete; bituminous concrete may consist of up to 17.5% recycled material,
 - (B) \$543,339 for recycled paper including those office supplies purchased through the County's contract with Office Depot,
 - (C) \$339,117 for plastic recycling bins, and having a recycled content from 25% up to 50%,
 - (D) \$41,963 for record storage boxes having a recycled content from 10% up to 26%.
- (2) The dollar value of recycled paper and paper products purchased in FY13 was \$543,339. The dollar value of recycled paper purchased with:
 - (A) more than 75% or more recycle content was \$125,921,
 - (B) between 51% and 75% recycle content was \$60,010,
 - (C) between 25% and 50% recycle content was \$357,408,
 - (D) less than 25% recycle content was \$0.

Recycled paper products purchased consisted of items such as forms, envelopes, tabloids, brochures, tickets, parking stickers, mailers, bond paper, boxes, computer paper, maps, business cards, and various printing papers.

The dollar value of non-recycled paper and paper products purchased in FY13 was \$6,661.

(3) Suggested legislative or administrative changes are submitted as follows:

(A) The Procurement Regulations currently allow the Director to resolve a tie bid by application of the following criteria:

1. Making an award to the bidder who has its principle place of business in Montgomery County;
2. Making an award to the bidder who is a certified minority owned business;
3. Drawing of lots

Recommendation: The Department of General Services is working on regulatory changes that will include adding a Green Business Certification criterion to the tie bid process.

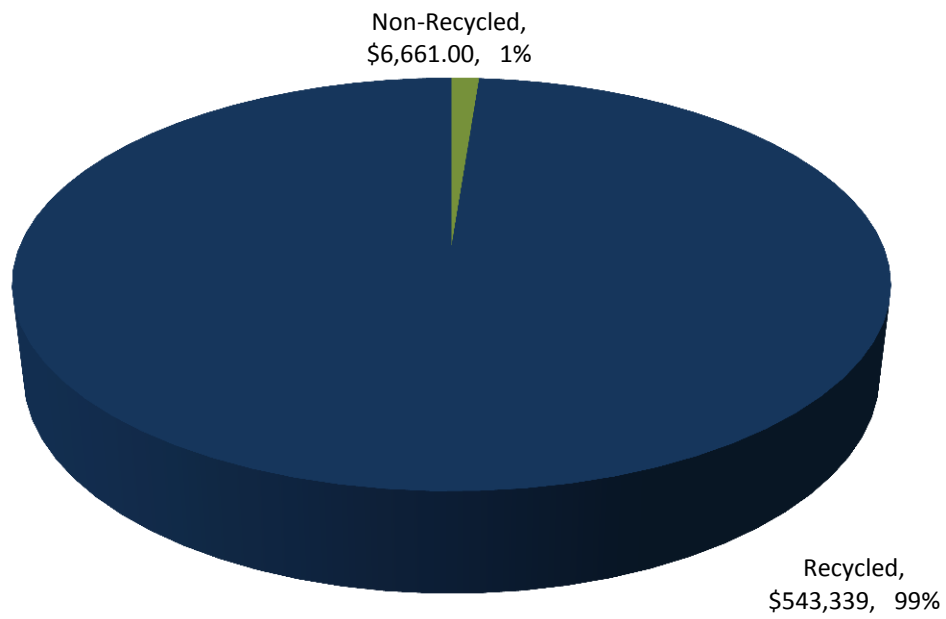
(4) Any other relevant information

(A) Participate in the Council of Governments (COG), Interagency Procurement Coordinating Committee (IPCC), Maryland Public Purchasing Association (MPPA) and the State of Maryland and work with other regional jurisdictions on trends and best practices related to recycling and environmentally friendly products; the County's DGS, Office of Procurement and the College's Office of Procurement are active members of the State's Green Purchasing Strategic Subcommittee. As members of the subcommittee, The Office of Procurement participated in the first ever Maryland Green Purchasing Legislative Day on February 27, 2013, and also partnered with the Department of Environmental Protection to host a booth.

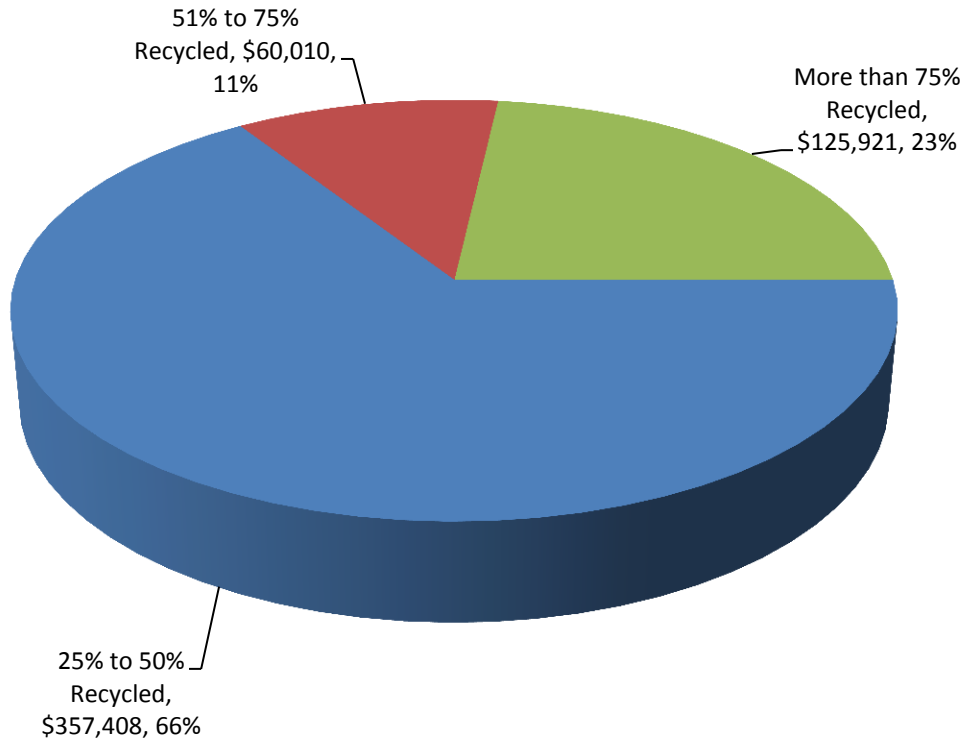
(B) Continue efforts with the IPCC to update environmentally friendly purchasing guidelines to ensure consistency where possible. County hosted a Contract Administrator Forum "\$ustainable Purchasing: Best Practices and Practical Uses", which included participation from some IPCC agencies. Subject Matter Experts presented green purchasing 101 and a case study on Hartford County Public School's Greening Efforts. A "What is Green Purchasing" cheat sheet was also provided as a "take-a-way" for Contract Administrators.

(C) Include in future contracts, where appropriate, environmentally friendly specifications/services as the County did for its Energy Demand Response Services contract that will result in rebate checks due to energy savings. The County has already received an \$11,000 rebate to date.

Paper Purchases in FY13 Recycled vs. Non-Recycled
Paper



Purchases in FY'13 by Recycle Content





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